



## INFORMATION ABOUT THE ELECTRONIC TREATMENT FORM (E.T.F.) FOR PATIENTS AFFILIATED TO THE C.C.S.S. OR THE C.A.M.T.I

Those insured with the Caisses Sociales de Monaco can now use the E.T.F. service to which your practitioner, doctor or dental surgeon has subscribed.

### What are advantages to you?

- **You no longer have to send in your treatment forms**

The E.T.F. is completed electronically within the surgery and instantly sent to the fund.

- **Improved reimbursement times**

For the moment, the E.T.F. is processed in the usual timeframes (within 5 working days in most cases) but the fact that you no longer have to send us the treatment form will shorten the overall reimbursement time.

- **No obligation**

Use of the E.T.F. is optional. Neither you nor your practitioner has to use this system which simply aims to provide you with a better service.

### How does it work?

The E.T.F. is produced on a secure website using a data encryption protocol identical to that used, for example, by banks for their online banking services.

Your practitioner simply needs your E.T.F. code which appears on your insurance card to create the E.T.F. Remember to carry this with you so you can benefit from this service.

### What information appears on this E.T.F.?

Exactly the same information that is currently entered on the treatment forms.

Your practitioner can only view your household's composition, the date of birth and age of the relevant people concerned and, potentially, whether you or one of your beneficiaries is exempt from patient contribution.

They can also find out the colour category of your card which appears on the registration card that you must present when receiving treatment.

### And my personal information?

Even if your practitioner produces a paper treatment form, the items appearing on it are entered onto the fund's computer system so that it can process your reimbursement request.

None of this information is stored on your doctor's computer, either temporarily or long-term. Any E.T.F. relating to you can only be consulted by the practitioner who sends it to us.

In accordance with Article 14 of Law no. 1165 of 23 December 1993, you have the right to access and amend personal information relating to you and you can exercise this right by contacting the reception desks of the Caisses Sociales de Monaco.